

MINUTES OF THE MONTHLY MEETING OF THE  
WHITE COUNTY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
HELD AT 6:00 P.M., TUESDAY January 21, 2025

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The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 p.m., at White County Housing Authority Community Center, Crossville, IL.

Present: Chris Birkla-Chairperson, Melody Nelson-Vice Chairperson, Brent Floyd-Commissioner, Iann Mick Commissioner, Pam Deig, Executive Director, Wendy Stone, Occupancy Clerk. Absent Commissioner Travis Thompson.

A motion to approve the minutes of the December 17, 2024, meeting was made by Commissioner Mick, seconded by Commissioner Nelson. Motion was approved unanimously.

Executive Director Pam Deig presented the board with financials for December 2024. The ending cash balances on December 30, 2024 in both CNB and Banterra totaled \$218,260.64. A motion to approve the Treasurers Report & Cash Disbursements was made by Commissioner Floyd, seconded by Commissioner Mick. Motion was approved unanimously.

Executive Director Pam Deig stated there were no Litigations to report at this time.

Executive Director Pam Deig presented the board with the Director's report (report attached).

Occupancy Clerk Wendy Stone updated the board on the current vacancy rate of 96% (report attached).

Executive Director Pam Deig updated the board on Capital Funds/Operating Funds. The CFP balance of \$557,374.00, includes 2023 and 2024. The 2025 Operating Fund remaining balance is \$78,394.00 (report attached).

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**Old Business** – none to report

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**New Business**

- Auditors Report FYE 2024

**1286 (02-306)**

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of White County Housing Authority to accept the annual audit FYE 6-30-2024. Motion was made by Commissioner Mick, seconded by Commissioner Floyd. Motion was approved unanimously.

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- Residential Lease Agreement – Part I and Part II – corrections and changes – **TABLED FOR NEXT MONTH**
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- Admission and Continued Occupancy Policies of the Housing Authority of County of White, Illinois. Amend the ACOP polices to reflect the standards set forth by HUD and the policies of this Authority. Policies will be effective 30 days from board approval.

**1287 (02-307)**

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of the White County Housing Authority to approve Amendment to Admission and Continues Occupancy Policies CHAPTER 6 – INCOME AND RENT DETERMINATIONS Motion made by Commissioner Mick, seconded by Commissioner Nelson. Motion approved unanimously.

- 6-I.E. EARNED INCOM DIASALLOWANCE [24 CFR 960.255; Streamlining Final Rule (SRF) Federal Registration 3/18/16; Notice PIH 2023-27]

**1288 (02-308)**

NOW THEREFORE BE IT RESOLVED by the board of Commissioners of the White County Housing Authority to approve Amendment to Admission and Continues Occupancy Policies CHAPTER 7 – VERFICATION – Part I: GENERAL VERIFICATION REGUIREMENTS Motion made by Commissioner Mick, seconded by Commissioner Nelson. Motion approved unanimously.

- 7-I-A. FAMILY CONSENT TO RELEASE OF INFORMATION [24 CFR 960.259; 24 CFR 5.230; AND NOTICE PIH 2023-27]

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Motion to adjourn was made by Commissioner Floyd, seconded by Commissioner Nelson at 6:22 p.m. Motion was approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_