

MINUTES OF THE MONTHLY MEETING OF THE
WHITE COUNTY HOUSING AUTHORITY
BOARD OF COMMISSIONERS
HELD AT 6:00 P.M., TUESDAY May 28, 2024

The regular monthly meeting of the White County Housing Authority Board of Commissioners convened at 6:00 p.m., at White County Housing Authority Community Center, Crossville, IL.

Present: Chris Birkla Chairperson, Brent Floyd, Melody Nelson Commissioner, Pam Deig Executive Director and Wendy Stone Occupancy Clerk.

Absent: Andi Ford Vice Chairman and Iann Mick Commissioner.

A motion to approve the Revised minutes of the Tuesday March 26, 2024 meeting was made by Commissioner Nelson, seconded by Commissioner Floyd. Motion was approved unanimously.

A motion to approve the minutes of the Tuesday April 23, 2024 meeting was made by Commissioner Floyd, seconded by Commissioner Nelson. Motion was approved unanimously.

A motion to approve the Treasurers Report & Cash Disbursements presented, made by Commissioner Nelson, seconded by Commissioner Floyd, and motion approved unanimously.

Executive Direct Pam Deig updated the board on Litigations.

Occupancy Clerk Wendy Stone updated the board on the current vacancies.

Executive Director Pam Deig updated the board on Capital Funds/Operating Funds.

Executive Director Pam Deig presented the board with the Director's report (report attached).

A motion to approve Amendment to the Resident Handbook – added Ceiling Fans (pg. 4) was made by Commissioner Floyd, seconded by Commissioner Nelson. Motion approved unanimously.

A motion to approve the Maintenance I Job Description – add Maintenance II Job Description was made by Commissioner Nelson, seconded by Commissioner Floyd. Motion was approved unanimously.

A motion to approve Office Assistant Job Description – new job description was made by Commissioner Floyd, seconded by Commissioner Nelson. Motion was approved unanimously.

Motion to adjourn was made by Commissioner Nelson, seconded by Commissioner Floyd at 6:30 P.M. Motion was approved unanimously.

WHITE COUNTY HOUSING AUTHORITY

BY: _____

TITLE: _____