

OFFICIAL BID PACKET

WHITE COUNTY HOUSING AUTHORITY

Grayville Project

(68-1 Norris City, 68-2 Crossville, 68-3 Grayville, 68-4 Norris City)

MOWING BID TERMS & INSTRUCTIONS

- All BIDS shall include the attached completed forms:
 1. Certificate of Payments to Influence Federal Transactions HUD-50071
 2. Disclosure of Lobby Activities SF-LLL
- The successful bidder will provide the Housing Authority with a Certificate of Insurance, naming the White County Housing Authority as an additional insured and must include; general liability, automotive liability, workers compensation and employer's liability.
- No Sub-Contractors may be used without the approval of the Housing Authority.
- The mowing contract will begin the months of March or April and end the months of Sept or Oct, at the discretion of the Housing Authority. Lawn care services required shall include mowing and trimming around buildings, trees, shrubs, landscaped areas, sidewalks and driveways to property lines extending to city streets, (including ditches and banks), cleaning grass clippings off the sidewalks and porches. Spraying weed killer must be authorized by the Executive Director.
- Mowing is restricted to Wednesday through Friday, beginning no earlier than 8:00 a.m. and ending no later than 6:00 p.m. Any change of day and time has to be authorized by the Executive Director.
- If there is unsatisfactory performance on the part of the contractor or funding issues on the part of the PHA, the Housing Authority has the right to immediately discharge the contractor. The PHA is an Equal Opportunity Employer. The PHA reserve the right to reject any and all bids.
- Deliver to White County Housing Authority located at 500 4th St., or mail to P O Box 277, Crossville IL 62827. Bids will be received until 12:00 P.M., March 14, 2025. This is for a 3-year contract, and may be cancelled at any time by either party with a 30-day notice.

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Please list the weekly cost of each site:

- Site #1 Crossville, IL (2) locations \$ _____ weekly
- Site #2 Grayville, IL (4) locations \$ _____ weekly
- Site #3 Norris City, IL (4) locations \$ _____ weekly

Site MAPS included

Please provide three (3) references (Name, Address & Daytime Phone#)

1. _____
2. _____
3. _____

By submitting this bid and signing, I agree to the terms stated in the instructions and required documents.

NAME _____

BUSINESS NAME _____

ADDRESS _____

PHONE _____

SIGNATURE _____